Preliminary Syllabus
Course Title: Courageous Leadership
Course Code: BUS 228
Quarter: Spring 2017

Instructors:
Veronica Foster
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Course Objective:
The class sessions are designed to increase awareness and competency of your leadership skills through a dynamic synthesis of lectures, experiential exercises, reflection and group discussion. To get the most out of this course, you will be encouraged to define your own meaning of courage and discuss specific leadership development challenges you are facing relevant to each week's session.

Through experiential practices, reflection, and group discussions, students will gain greater awareness about their authentic self and the courage to apply appropriate leadership styles in different situations.

Overall, you can expect:
• To develop and refine your skills and values as a leader by enhancing your awareness about your authentic self, which will help you be more confident and effective in business and in life.
• An opportunity to assess into your own leadership strengths and get personal feedback on areas to improve.
• An understanding of your "blind spots" to achieving personality integration, enabling the self-awareness needed in becoming a more effective leader.
• To become a more compassionate observer of your leadership style.
• To embrace the transformational process of change and growth while being in a curious state of self-discovery that will enable you to face challenging situations.

Course Schedule:
This is a 10-week course and will take place every Thursday from 04/06/2017 through 06/08/17, from 7 PM to 8:50 PM. We will be available after each class for questions and between sessions via email. We will email you if there are any significant class changes or announcements.
Requirements for a Letter Grade and/or Credit:
You have three options:

- No Grade Requested (NGR) is the default option. No work will be required; no credit shall be received; no proof of attendance can be provided.
- If you elect Credit/No Credit (CR/NC), attendance will determine your grade.
- If you elected to obtain a Letter Grade, you will choose one objective and achievable goal that you’re able to complete in this course time. This goal will require you to face your fear and find your courage. The goal to be discussed and agreed upon with the instructor. You will also need to write a 3-page paper about your experience and present it to the class. Grade will be based 65% on completing your goal and 35% on class participation.

*Please Note: If you require proof that you completed a Continuing Studies course for any reason (for example, employer reimbursement), you must choose either the Letter Grade or Credit/No Credit option. Courses taken for NGR will not appear on official transcripts or grade reports.

Tentative Weekly Outline – Syllabus subject to change

Week 1
Leadership Style and Overview

- Course Overview and Objectives
  o Mindful practice
  o Individual and course objectives discussed and aligned
- Discovering Your Leadership Style
  o We will discuss the results of your enneagram test and what that means to your leadership style
  o We will discuss your Leadership Style Assessment Results
  o Understand the core values, focus and motivators associated with your style

Assignments:
- Required-buy a journal for self reflection for reading
- Read: Chapter 1: Mindfulness
- Write daily in your Morning Pages reflecting on Ch. 1 and read:
Week 2
Paradox of fear and courage
• Mindfulness practice
• Discussion on false fear
  o What is false fear? How can we identify it? How we come into the right relation with uncertainty. Listening to our inner pilot light/intuition
Assignments:
• Read: Chapter 2: Opportunity
• Write daily in your Morning Pages referencing Ch. 2
• Create your 5 core personal values (handout given in class)

Week 3
Defining Courage Using Self and Values as a Compass
• Mindfulness practice
• Lecture on reading: Opportunity--The courage to grab opportunity in the face of fear
• We will also lecture on:
  o What courage is based on individual differences
  o Cultivating courage and letting fear transform you
• Break out in small groups and create team core values based on the homework and present to class a synthesis of your team’s core values
Assignments:
• Read: Chapter 3: X-Factor
• Write daily in your Morning Pages referencing Ch. 3

Week 4
The Art of Self-Leadership: Understanding the Relationship between Courage and Creativity
• Mindfulness practice
• Lecture on the X-Factor
• The courage of making your mark in this world
• The insight creativity and play provide to develop Emotional Intelligence (EQ).
Assignments:
• Create your Personality Tree
• Read: Chapter 4: Innovation
• Write daily in your Morning Pages reflecting on Ch. 4

Week 5
Compassion, Empathy, and Cultural Competency
• Mindful practice
• Lecture on Innovation
• We will also lecture on:
  o How harnessing courage allows for accepting discomfort and the not knowing stance
  o How fear manifests in leadership, its impediments and correct balance in creating authentic and inspiring leadership traits.
  o Walking through fear into compassion, empathy and authenticity in order to inspire, create loyalty and commitment from others.
  o Defining Cultural Competency and its importance in all system dynamics
• Small group discussion

Assignments
• Read: Chapter 5: Engagement
• Write daily in your Morning Pages reflecting on Ch. 5

Week 6
Compassion, Empathy and Authenticity
• Mindfulness practice
• Lecture on Engagement
• Presentations of Personality Tree

Assignments
• Write daily in your Morning Pages reflecting on times you were a) self-aware, b) self-managed/regulated your heightened state of emotions and c) when you had neither self-awareness or ability to self-regulate your negative emotions

Week 7
Compassion, Empathy and Authenticity
• Mindfulness practice
• Presentations of Personality Tree

Assignments
• Take the Personal Biases Test
• Write daily in your Morning Pages

Week 8
The Courage to see the best in others
• Mindfulness practice
• Lecture on:
  o Cultivating an awareness of personal biases
  o The importance at looking at our inner roadblocks
  o Developing cultural competency to interact with people across cultures
  o Why is inclusion management important
  o What is organizational synergy
Assignments:
- Write a 3-page paper (DUE WEEK 9) on empowering the leader within yourself by answering the following questions:
  - 1. What are my unique gifts and traits?
  - 2. What are my fears and roadblocks that are impeding access to my gifts?
  - 3. How can I use these gifts and traits to be the effective and courageous leader I want to be?

Week 9
The Courage to be the Leader you want to be
- Mindfulness practice
- Lecture on how courage provides insight into achieving results by examining strengths and blind spots

Assignments:
- Continue Morning Pages entries

Week 10
The Courage of Transformation and Metamorphosis
- Lecture on the courage to change and the discipline to reconfigure the brain for better habits

Assignments:
- Mindfulness practice
- Continue Morning Pages entries