Course Title: Presenting in English
Course Code: COM 23
Instructor: Kristopher Geda (he/him/his)

Grade Options and Requirements:
All assignments are graded on a submitted/not submitted basis. All late assignments will be counted as not submitted.

- No Grade Requested (NGR)
  - This is the default option. No work will be required; no credit shall be received; no proof of attendance can be provided.

- Credit/No Credit (CR/NC)
  - All assignments are graded on a submitted/not submitted basis; no late assignments will be accepted.
  - Students must achieve a minimum of 70% based on the below criteria to earn credit for this course.

- Letter Grade (A, B, C, D, No Pass)
  - Attendance 30%
  - Weekly Words 20%
  - Outlines 10%
  - Presentations 30%
  - Reflections 10%

*Please Note: If you require proof that you completed a Continuing Studies course for any reason (for example, employer reimbursement), you must choose either the Letter Grade or Credit/No Credit option. Courses taken for NGR will not appear on official transcripts or grade reports.

Tentative Weekly Outline:

Weekly Assignments
Vocabulary/sentence submissions (“Weekly Words”)

Week 01
Course overview
Introduction Presentation

Week 02

Please contact the Stanford Continuing Studies office with any questions
365 Lasuen St., Stanford, CA 94305
continuingstudies@stanford.edu
650-725-2650
Consonants
Introduction reflection due

Week 03
Presentation Day: Speech

Week 04
Consonants
Speech reflection due
Slides/speaking balance

Week 05
Consonants
Parts of a story

Week 06
Vowel
Stress and pregnant pauses

Week 07
Syllable stress and rhythm
Timed-slide presentation preparation

Week 08
Presentation day: Timed-slide presentation

Week 09
Linking and intonation
Timed-slide presentation reflection due
Handouts and Q&A

Week 10
Presentation day: Final presentation