Preliminary Course Syllabus

Course Title: Mastering Your iOS Device: Using Your iPhone and iPad to Their Full Potential  
Course Code: WSP 18  
Instructor: Ammy Woodbury

Grade Options and Requirements:  
No Grade Requested (NGR): Just bring your iOS 8 device to class. Due to its short format, this workshop may not be taken for Credit or a Letter Grade.

Course Outline:  
The agenda for this one-day course includes:
  • When to upgrade to the newest OS  
  • How to restart (reboot) your device to improve performance  
  • How to force-quit an application  
  • Using a passcode, and other security best practices  
  • Mastering the Spotlight Search and Control Center  
  • Using folders for organization  
  • Deleting Apps  
  • iMessage vs. Text message – what’s the difference?  
  • Siri – what is she good at?  
  • Managing phone calls – sending calls to voicemail, sending messages to callers, blocking callers, and using Do Not Disturb  
  • Apple Pay and Passbook  
  • Contacts – creating Favorites and linking contacts  
  • Mastering multiple email accounts  
  • Taking great photos and videos, and how to share them  
  • Taking a screen shot of what your phone is displaying  
  • Backups with iCloud and iTunes  
  • Buying new apps using your Apple ID  
  • Maps – Google Maps, Apple Maps, or Wayz?  
  • Making iOS settings work for you  
    o Wi-fi  
    o Bluetooth  
    o Do Not Disturb  
    o Notifications  
    o Auto-correction  
    o App auto-update  
    o Location services  
    o Battery display  
    o Battery Usage  
  • Helping your phone find its way home when lost – Find My iPhone and more!  
  • Tips for International Travel  
  • Add-ons – backup battery, cases, lenses,